

**ENGLISH
FIRST
ADDITIONAL
LANGUAGE
GRADE 11
CAPS
TRACKER
2019 TERM 3**

CONTENTS

WELCOME ALL GRADE 11 EFAL TEACHERS!

Introducing you to your CAPS compliant weekly tracker.

Developed as an option to help you effectively cover the EFAL curriculum to ensure CAPS compliance.

The tracker does this by integrating the use of the textbook, the literature setworks, and the NECT lesson plans.

USE YOUR TRACKER WITH THE FOLLOWING:

1. English First Additional Language Learner's Book
2. English First Additional Language Teacher's Guide
3. Prescribed literature set works, (poetry, short stories, novel, play)
4. The NECT Lesson Plans
5. The Curriculum and Assessment Policy Statement, (CAPS)

PRESCRIBED LITERATURE SETWORK OPTIONS:

1. Short Story Anthology (FAL) (School Edition) by B. Krone and E. Mattson (Shuter and Shooter)
2. Dreaming of Light by Jayne Bauling (Kalahari Productions & Booksellers)
3. Vistas of Poems by Blanche Scheffler (Macmillan South Africa)
4. Sophiatown by Malcolm Purkey (Ilima Publishers)
5. Far from the Madding Crowd by Thomas Hardy (Marumo Publishing)

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1. Customising your tracker.

The NECT learning programme is designed for four and a half hours of English First Additional Language per week. More information regarding the CAPS requirements for EFAL is detailed under point 2.6 page 17.

The lesson durations are one hour or thirty minutes. If this does not match or comply with the timetable at your school, customise accordingly.

Each cycle of learning covers a two week period. You will notice that the same routine is repeated in every two week cycle.

- The literature genres are planned to be done in their entirety and consecutively.
- This is the recommended way to cover the two genres for the year.
- However, it is also an option to teach the genres simultaneously.
- In other words, by switching between the two genres in alternating cycles.

The tables to the right illustrate both scheduling options for teaching the literature lesson plans.

See the diagram and "Quick guide to the tracker" that follows.

Table 1:
Teaching Genre 1 and Genre 2 consecutively

TERM	CYCLE	GENRE
1	1	1
1	2	1
1	3	1
1	4	1
1	5	1
2	1	1
2	2	1
2	3	2
2	4	2
2	5	EXAMS
3	1	2
3	2	2
3	3	2
3	4	2
3	5	2
4	1	REVISION
4	2	REVISION
4	3	REVISION
4	4	EXAMS
4	5	EXAMS

Table 2:
Teaching Genre 1 and Genre 2 simultaneously

TERM	CYCLE	GENRE
1	1	1
1	2	2
1	3	1
1	4	2
1	5	1
2	1	2
2	2	1
2	3	2
2	4	1
2	5	EXAMS
3	1	2
3	2	1
3	3	2
3	4	1
3	5	2
4	1	REVISION
4	2	REVISION
4	3	REVISION
4	4	EXAMS
4	5	EXAMS

2. How does it work?

TRACKER DIAGRAM SHOWING WEEK 1 OF A CYCLE

START HERE

16. Grade, cycle number and relevant CAPS page.

15. Title of text book and week number.

14. Class titles are noted in these blocks.

13. Fill in the date when each class completes the relevant activity.

12. The homework column is blank for you to record any work you would like the learners to finish or to prepare for the next lesson.

11. The text book Formal Assessment Tasks (FATs) are listed here.

10. This space is a great place to record how you will respond to the observations you made during the week.

9. The linked Teacher Guide (TG) pages are shown here.

8. This column displays the activity numbers.

7. The Learner Book (LB) pages and Lesson Plans (LP) are listed here.

6. Allocated lesson time. Adjust this to suit your school's lesson duration if necessary.

5. This is the space to record your opinion and the learners' responses to the week's work.

4. This column details the CAPS based lesson plan and text book content.

3. This column shows which learning skill is the focus of the lesson.
L&S; Listening and speaking.
R&V; Reading and viewing.
W&P; Writing and presenting.
LSC; Language structures and conventions.

2. The source column tells us where the content is found; in the text book or the NECT lesson plan.

1. The number column details the lesson for that day.

HELPFUL TIP: *Remind learners to do their literature reading early in the week.*

GRADE 12 ENGLISH - CYCLE 1 - CAPS PG 69										
Platinum Week 1										
									Class	
No	Source		CAPS content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Date completed
1	TB	L&S	Group discussion: Discuss the features, purpose and structure of a newspaper/magazine article.	60 mins	12	1	38			
2	TB	R&V	Intensive reading: Read the text and complete the comprehension.	60 mins	13,14	2	38			
3	LP	R&V	Lesson Plan Genre 1 Cycle 1	60 mins	LP	LP	LP			
4	LP	R&V	Lesson Plan Genre 1 Cycle 1	60 mins	LP	LP	LP			
5	TB	LSC	Formal structures: Understand and use register. Build vocabulary.	30 mins	15	3	39			
Reflection										
<i>We all have the capacity to get better at the things we do.</i>										
Your observations:					Your aims:					
					HOD/Subject head: _____ Date: _____					

TRACKER DIAGRAM SHOWING WEEK 2 OF A CYCLE

Remember to choose two genres from the options list. It is recommended to teach genre 1 first and genre 2 second.
It is also an option to teach both simultaneously by alternating them in each cycle.

IMPORTANT :

1. Note that in week one of the cycle receptive language skills are taught and in week two expressive language skills are the focus.

2. The same routine is followed across every cycle. Genre one is scheduled consecutively followed by genre two. However if you choose to teach both genres simultaneously, adjust the lesson plan schedule accordingly.

3. Week 2 of the cycle makes special provision for catching up on reading and viewing in either the text book or the NECT lesson plan.

GRADE 12 ENGLISH – CYCLE 1 - CAPS PG 69											
Platinum Week 2											Class
HELPFUL TIP: <i>Remind learners to do their literature reading early in the week.</i>											Date completed
No	Source		CAPS content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework		
1	TB	W&P	Summarise a text: Use the skim and scan method. (Possible assessment).	60 mins	15,16,17	4,5	39,40				
2	LP	W&P	Lesson Plan Genre 1 Cycle 1	60 mins	LP	LP	LP				
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins							
4	LP	W&P	Lesson Plan Genre1 Cycle 1	60 mins	LP	LP	LP				
5	TB	LSC	Use formal English. Vocabulary challenge. Build vocabulary.	30 mins	22	10	43				
Reflection											
<i>Let's aim to build a growth mindset and resilience in our learners.</i>											
Your observations:						Your aims:					
						HOD/Subject head:			Date:		

3. Quick guide to the tracker

1. Select two literature networks from two different genres. These genres may be taught consecutively (recommended), or simultaneously by alternating the genres with each cycle. Find the NECT lesson plans for these networks.
Note: Unless you opt to teach them simultaneously, Genre 1 ends in week 14 and Genre 2 begins in week 15.

2. Find the tracker table for the text book used at your school. Each lesson shows you what the content for the lesson is. It is helpful to record your aims for the week in the block provided.

3. Keep a record of the date you were able to complete each lesson for each class that you teach. There is a column on the right-hand side of the table for this purpose.

4. At the end of the week, reflect on your teaching and check if you are up to date. Make notes about your observations and resulting aims in the spaces provided. Remember to ask your learners for their opinions about what they need help with.

5. Prepare and share any questions or requests for support with your HoD or subject head.



How do I know that all the literature and language requirements for CAPS will be covered if I follow the tracker?

We have already linked the relevant CAPS content and skills to specific material in the textbook, the teacher's guide and the NECT lesson plans in order to make your job as teachers easier and more effective.



Note: These are CAPS based trackers and planners which support the learning programme and training provided by the National Education Collaboration Trust (NECT) on behalf of the Department of Basic Education (DBE).

4. What about CAPS?

The CAPS specifies nine hours in a two week cycle for FET EFAL.

CAPS suggests that this time be utilised as follows:

- Listening and speaking: One hour
- Reading and viewing: Four hours
- Writing and presenting: Three hours
- Language structures and conventions: One hour

The tracker uses the following CAPS compliant routine:

FIRST WEEK IN A CYCLE			
Lesson 1	Text book	Listening and speaking	One hour
Lesson 2	Text book	Reading and viewing	One hour
Lesson 3	Lesson plan	Reading and viewing	One hour
Lesson 4	Lesson plan	Reading and viewing	One hour
Lesson 5	Text book	Language structure and conventions	Half hour
SECOND WEEK IN A CYCLE			
Lesson 1	Text book	Writing and presenting	One hour
Lesson 2	Lesson plan	Writing and presenting	One hour
Lesson 3	Lesson plan OR Text book	Reading and viewing catch up	One hour
Lesson 4	Lesson plan	Writing and presenting	One hour
Lesson 5	Text book	Language structure and conventions	Half hour

Note: Please note that lesson three in week two of a cycle provides an opportunity for the completion of either Text book or Lesson plan activities.

5. Formal assessment tasks: Term 3

Most text books include relevant FATs. Space is provided below for you to document any text book FATs that you wish to include.

FORMAL ASSESSMENT TASKS (FATs) FOR GRADE 10/11, TERM 3

- CAPS specifies the following programme of assessment for Grade 10/11, Term 3.
- Most text books include the relevant FATs, as detailed below.

TASK	DESCRIPTION	MARKS	DETAILS
Task 8 Oral	Listening for comprehension	10	LB page: TG page:
	Prepared speech	20	LB page: TG page:
	Prepared reading aloud / unprepared speech / informal speaking in group	20	LB page: TG page:
Task 9 Writing	Shorter transactional text: advertisements / diary entries / postcards / invitation cards / filling in forms / directions / instructions / flyers / posters / emails	50	LB page: TG page:
		30	LB page: TG page:
Task 10 Test 2	Language in context: comprehension, summary, language structures and conventions. OR		
	Literature: contextual questions		

FORMAL ASSESSMENT TASKS (FATs) FOR GRADE 12, TERM 3

- CAPS specifies the following programme of assessment for Grade 12, Term 3.
- Most text books include the relevant FATs, as detailed below.

TASK	DESCRIPTION	MARKS	DETAILS
Task 9 Writing	Shorter transactional text: adver- tisements/ diary entries / post- cards / invitation cards/ filling in forms / directions / instructions / flyers/ posters / emails	20	LB page: TG page:
Task 10 Test 2	Language in context, literature and writing.	250	LB page: TG page:

6. Guidelines for teaching

Teaching listening and speaking

These tasks rely on an understanding of purpose and process. The students should engage in diverse speaking situations. Learners should be able to:

- speak well in both formal and informal situations
- plan, research, organise, practice and present a formal speech
- reading is also important for a learner to master
- learners need to hear a clear, coherent voice from the teacher and other sources in order to fully grasp how both processes should work

More details are provided in the CAPS document on page 19 and 20.

Teaching reading and viewing

In order to become successful readers learners should:

- read and view a range of texts
- engage in a process of pre, during and post reading activities

More details on this process can be found on page 28 of the CAPS document.

Teaching writing and presenting

The NECT writing and presenting lesson plans explore and teach the format, structure and style of each writing genre. Writing topics are linked to the literature networks in order to ensure that an integrated approach to language development is used.

More details are provided in the CAPS document on page 12.

Language structure and conventions

Language structures and conventions are an important part of teaching English. They are needed to successfully practice all the other skills. Vocabulary development is also vital to learning a new additional language. Teaching these skills in context is the most effective way to impart understanding.

Teaching literature

Literature is an important and rewarding part of learning English. The NECT learning programme has addressed the methodology of teaching literature in a systematic way that embraces routine, repetition and creativity. The NECT Lesson plans also use pre, during and post reading activities and integrate language structure and conventions and vocabulary development. More importantly, the literature lessons are structured to give learners a deeper understanding of the text. They also foster critical thinking skills; the ability to think critically about the text.

For further information refer to the NECT lesson plans for your chosen genres.

Extended reading programme (ERP)

The ERP gives learners the chance to practice what they have learnt during the CAPS based learning they have done. Learners should:

- know how to access and use libraries
- read a wide range of texts
- provide evidence that they have read those texts

More details can be found in the CAPS document on page 32 and 33.

7. Reflection

The tracker can be used to record guiding questions when evaluating your lessons and the learner's performance. Useful questions could be phrased as follows:

- Was my lesson preparation the best that it could be? Did I understand the content fully, so that I could teach effectively? Did I have all the resources I needed?
- Am I encouraging a growth mindset and resilience in my students?
- Were the main purposes of the lesson achieved? How many learners showed that they understood the content and skills that were the focus of the lesson?
- Did I allocate enough time to the various activities?
- What additional support do underperforming learners need and what can I do to extend the knowledge and skills of the most advanced learners?
- Next time I teach the same content, what should I do in the same way, and what should I do differently?

The tracker helps track your coverage of the curriculum for the week. It is helpful to reflect on issues with the curriculum schedule. Reflections can also help you with planning future lessons. This written record can be used in meetings to discuss teaching improvements which help you meet the CAPS requirements.

8. Resources

Resources support both the learning and teaching experience. It is recommended that the following resources are available for teaching your learners:

- preparation work from teacher and student
- the NECT lesson plans (LP), the textbook (LB), the teacher guide (TG), exercise books for learners and for the lesson plans, literature texts, a dictionary and a thesaurus
- books, newspapers and magazines for learners to read
- a clean and stimulating classroom with varied and visual material on the walls

Note: Old textbooks published before the CAPS, can be used for practice. You will need additional resources for the lesson plans and for learner book exercises. It is important that you plan ahead of time and that the learners have been asked to bring the items to school for the relevant lesson. If your school or learners have computers/smart phones or tablets and access to the internet, encourage learners to use this resource for research.

The DBE has published some excellent materials to support you in working with learners with learning barriers. Two such publications are:

- Directorate Inclusive Education, Department of Basic Education (2011) Guidelines for responding to learner diversity in the classroom through curriculum and assessment policy statements. Pretoria. www.education.gov.za, www.thutong.doe.gov.za/InclusiveEducation
- Directorate Inclusive Education, Department of Basic Education (2010) Guidelines for inclusive teaching and learning. Education White Paper 6. Special needs education: Building an inclusive education and training system. Pretoria. www.education.gov.za, www.thutong.doe.gov.za/InclusiveEducation

9. Extension and remediation support

The publishers of Grade 11 EFAL LB's have approached extension and remediation work and support in different ways as described below:

Clever English First Additional Language (Macmillan)

Each two-week chapter in the LB ends with one or more suggestions for extension activities. Each chapter in the TG includes suggestions for both support and extension activities. The LB concludes with an extensive reference section that has information on aspects of grammar, writing and literature. This section is followed by a glossary of language and literary terms.

Focus on English First Additional Language (Maskew Miller Longman)

Each two-week chapter in the LB ends with revision tasks. At the back of the LB there are reference sections on language and literature and a glossary of language and literary terms. The TG includes suggestions for support and extension activities.

Headstart English First Additional Language (Oxford University Press)

Most chapters in the LB end with support and extension activities. The LB concludes with two sections titled Language Guidelines and Literature Guidelines.

Platinum English First Additional Language (Maskew Miller Longman)

Each chapter in the LB ends with revision activities and a quiz. At the back of the LB there are glossaries of grammar and literature terms.

Solutions for All English First Additional Language (Macmillan)

Each chapter in the LB ends with extra practice activities and a summary of the chapter's content.

Study and Master English First Additional Language (Cambridge University Press)

At the end of the LB there is a list of irregular verb forms and a short glossary of words used in the textbook. In the final section of the TG there are some photographs and poems for use in speaking, writing and literature lessons.

Via Afrika English First Additional Language (Via Afrika Publishers)

At the end of the LB there is a short glossary of words used in the textbook. The TG includes a poster with guidelines for making a speech on one side and information on figures of speech on the other.

FOCUS ON ENGLISH FAL GRADE 11 2019 TERM 3

CAPS TRACKER

IMPORTANT NOTE:

Please choose 2 options for the **year** from the genres listed below. These choices cover the literature set works used in the lesson plans.

- Option 1 Drama
- Option 2 Novel
- Option 3 Short stories
- Option 4 Poetry

GENRE 1 runs from: Term 1, week 1 - Term 2, week 14
GENRE 2 runs from: Term 2, week 15 - Term 3, week 30

There is an option to run the two genres consecutively (recommended), or simultaneously in alternating cycles.

Note 1:

L&S = Listening and Speaking
R&V = Reading and viewing
W&P = Writing and Presenting
LSC = Language Structure and Conventions
ERP = Extended Reading Programme

Note 2:

Lesson plan lessons occur on the same days in every two week cycle.

Note 3:

There is a reminder at the beginning of each week to instruct students to prepare for the lesson plans before each class.

Note 4:

Remember to assign the relevant homework every day.

GRADE 11 ENGLISH - CYCLE 11 - CAPS PG 65										
FOCUS WEEK 21										
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	L&S Panel discussion/interview.	60 mins	128,129	4	78,79				
2	TB	R&V Intensive reading. Discursive text which balances argument/discussion for and against. Identify and evaluate an argument.	60 mins	124-127	2,3	76,77				
3	LP	R&V Lesson Plan Genre 2 Cycle 11	60 mins	LP	LP	LP				
4	LP	R&V Lesson Plan Genre 2 Cycle 11	60 mins	LP	LP	LP				
5	TB	LSC Revise logical connectors and conjunctions.	30 mins	130,131	5	78,79				
REFLECTION										
<i>'The more that you read, the more things you will know. The more that you learn, the more places you will go.' - Dr. Seuss</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 11 - CAPS PG 65										
FOCUS WEEK 22										
HELPFUL TIP:		Use the blank activity and page blocks from day 3 below to help you record your lesson plan.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	W&P	Write an argument: for and against a proposal/ motion. Create a table of the argument in the reading text. Focus on process writing, text structures and language features.	60 mins	132,133	7	79,8			
2	LP	W&P	Lesson Plan Genre 2 Cycle 11	60 mins	LP	LP	LP			
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins						
4	LP	W&P	Lesson Plan Genre 2 Cycle 11	60 mins	LP	LP	LP			
5	TB	LSC	Connectors. Remedial grammar from learner's writing.	30 mins	131	6	79			
REFLECTION										
<i>'Tell me and I forget, teach me and I may remember, involve me and I learn.' - Benjamin Franklin</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 12 - CAPS PG 65										
FOCUS WEEK 23										
HELPFUL TIP:		Remind learners to do their literature reading early in the week.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	L&S	Discuss an issue related to the literary text studied or a visual text.	60 mins	141,142	4	84			
2	TB	R&V	Intensive reading. Introduction to issues. Focus on one identifying feature. Discuss it's effectiveness.	60 mins	137-140	2,3	82,83			
3	LP	R&V	Lesson Plan Genre 2 Cycle 12	60 mins	LP	LP	LP			
4	LP	R&V	Lesson Plan Genre 2 Cycle 12	60 mins	LP	LP	LP			
5	TB	LSC	Verb tenses.	30 mins	143-145	5,6	85			
REFLECTION										
<i>'Success is the sum of small efforts repeated day in day out.' - Robert Collier</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 12 - CAPS PG 65

FOCUS WEEK 24

HELPFUL TIP: Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	W&P Writing: reflective. Focus on process writing, text structures and language features.	60 mins	145,146	9	85,86								
2	LP	W&P Lesson Plan Genre 2 Cycle 12	60 mins	LP	LP	LP								
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins											
4	LP	W&P Lesson Plan Genre 2 Cycle 12	60 mins	LP	LP	LP								
5	TB	LSC Vocabulary related to reading text.	30 mins	144	7,8	85								

REFLECTION

Consistency creates habit and our habits shape our life.

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 13 - CAPS PG 65													
FOCUS WEEK 25													
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>											
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class				
									Date completed				
1	TB	L&S	Formal prepared/researched speech. Peer assessment for listening practice (to promote extended reading and independent research).	60 mins	149	2	89						
2	TB	R&V	Intensive reading: mass media shorter texts e.g. notices, classified advertisements, brochures, obituaries. Compare register, style and voice with similar forms, e.g. letters.	60 mins	150-152	3	89,9						
3	LP	R&V	Lesson Plan Genre 2 Cycle 13	60 mins	LP	LP	LP						
4	LP	R&V	Lesson Plan Genre 2 Cycle 13	60 mins	LP	LP	LP						
5	TB	LSC	Revise grammar.	30 mins	157	8	92						
REFLECTION													
<i>All teachers play a role in building the personal and social capabilities of students.</i>													
Your observations:					Your aims:								
					HOD/Subject Head:			Date:					

GRADE 11 ENGLISH - CYCLE 13 - CAPS PG 65															
FOCUS WEEK 26															
HELPFUL TIP:		Use the blank activity and page blocks from day 3 below to help you record your lesson plan.													
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
												Date completed			
1	TB	W&P	Write a notice or announcement. Write a formal letter of enquiry in response to a notice, classified advertisement etc. Focus on process writing, text structure and language features.	60 mins	154,155	5	91,92	9							
2	LP	W&P	Lesson Plan Genre 2 Cycle 13	60 mins	LP	LP	LP								
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins											
4	LP	W&P	Lesson Plan Genre 2 Cycle 13	60 mins	LP	LP	LP								
5	TB	LSC	Abbreviations commonly used in classified, advertisements, acronyms, etc.	30 mins	156	6	92								
REFLECTION															
<i>'Great works are performed, not by strength, but by perseverance.' - Samuel Johnson</i>															
Your observations:					Your aims:										
					HOD/Subject Head:			Date:							

GRADE 11 ENGLISH - CYCLE 14 - CAPS PG 66															
FOCUS WEEK 27															
HELPFUL TIP:		Remind learners to do their literature reading early in the week.													
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
												Date completed			
1	TB	L&S	Listen to enrichment text for pleasure/ appreciation, e.g. song, poetry reading, film, radio drama, play reading.	60 mins	161	2	96,97								
2	TB	R&V	Intensive reading: creating character in a novel, short story or drama, rhetorical devices in a poem.	60 mins	162-164	3,4,5	97,98								
3	LP	R&V	Lesson Plan Genre 2 Cycle 14	60 mins	LP	LP	LP								
4	LP	R&V	Lesson Plan Genre 2 Cycle 14	60 mins	LP	LP	LP								
5	TB	LSC	Image, symbol, literal and figurative meaning.	30 mins	165	6,7	98,99								
REFLECTION															
<i>'You're in charge of your mind. You can help it grow by using it in the right way.' - Carol Dweck</i>															
Your observations:						Your aims:									
						HOD/Subject Head:									
						Date:									

GRADE 11 ENGLISH - CYCLE 14 - CAPS PG 66

FOCUS WEEK 28

HELPFUL TIP: Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	W&P Write a shorter text in response to a photograph or other image, e.g. a descriptive paragraph or diary entry. Focus on process writing, text structures and language features.	60 mins	167,168	9	100	9							
2	LP	W&P Lesson Plan Genre 2 Cycle 14	60 mins	LP	LP	LP								
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins											
4	LP	W&P Lesson Plan Genre 2 Cycle 14	60 mins	LP	LP	LP								
5	TB	LSC Vocabulary related to reading text.	30 mins	171	-	102								

REFLECTION

The capacity to learn is a gift, the ability to learn is a skill, the willingness to learn is a skill.

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 15 - CAPS PG 66

FOCUS WEEK 29

HELPFUL TIP: *Remind learners to do their literature reading early in the week.*

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	L&S Prepared reading aloud of letters to the press.	60 mins	183,184	-	109	8							
2	TB	R&V Intensive reading for critical language awareness, of letters to the press	60 mins	175-177	2	105,106								
3	LP	R&V Lesson Plan Genre 2 Cycle 15	60 mins	LP	LP	LP								
4	LP	R&V Lesson Plan Genre 2 Cycle 15	60 mins	LP	LP	LP								
5	TB	LSC Denotation and connotation.	30 mins	182	6	108								

REFLECTION

A river cuts through rock, not because of its power, but because of its persistence.

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 15 - CAPS PG 66

FOCUS WEEK 30

HELPFUL TIP: Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
									Date completed						
1	TB	W&P Write a letter to the press in response to reading text. Be aware of own position and attitude. Focus on process writing, text structures and language conventions.	60 mins	184,185	7	109									
2	LP	W&P Lesson Plan Genre 2 Cycle 15	60 mins	LP	LP	LP									
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins												
4	LP	W&P Lesson Plan Genre 2 Cycle 15	60 mins	LP	LP	LP									
5	TB	LSC Assumptions. Implied meaning.	30 mins	181	5	107,108									

REFLECTION

Change your thoughts and you change the world.

Your observations:

Your aims:

HOD/Subject Head:

Date:

END OF TERM REFLECTION

1. Make a note of your thoughts about the following:

Was the learner's performance during the term what you had expected?

Which learners need particular support with EFAL?

What strategy can you put in place for them to catch up with the class?

2. Which specific areas did the learners struggle with the most?

How can you adjust your teaching to improve their understanding and performance in the future?

3. How did the NECT Lesson Plan programme help you teach literature?

4. Did you cover all the CAPS prescribed content for the term?

If not, what plan will you make to get back on track?

HOD/Subject head:

Date:

HEADSTART ENGLISH FAL GRADE 11 2019 TERM 3

CAPS TRACKER

IMPORTANT NOTE:

Please choose 2 options for the **year** from the genres listed below. These choices cover the literature set works used in the lesson plans.

- Option 1 Drama
- Option 2 Novel
- Option 3 Short stories
- Option 4 Poetry

GENRE 1 runs from: Term 1, week 1 - Term 2, week 14
GENRE 2 runs from: Term 2, week 15 - Term 3, week 30

There is an option to run the two genres consecutively (recommended), or simultaneously in alternating cycles.

Note 1:

L&S = Listening and Speaking
R&V = Reading and viewing
W&P = Writing and Presenting
LSC = Language Structure and Conventions
ERP = Extended Reading Programme

Note 2:

Lesson plan lessons occur on the same days in every two week cycle.

Note 3:

There is a reminder at the beginning of each week to instruct students to prepare for the lesson plans before each class.

Note 4:

Remember to assign the relevant homework every day.

GRADE 11 ENGLISH - CYCLE 11 - CAPS PG 65

HEADSTART WEEK 21

HELPFUL TIP: *Remind learners to do their literature reading early in the week.*

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
									Date completed						
1	TB	L&S Role-play a panel discussion.	60 mins	124	7	111									
2	TB	R&V Intensive reading. Discursive text which balances argument/discussion for and against. Identify and evaluate an argument.	60 mins	118,119	2	107,108									
3	LP	R&V Lesson Plan Genre 2 Cycle 11	60 mins	LP	LP	LP									
4	LP	R&V Lesson Plan Genre 2 Cycle 11	60 mins	LP	LP	LP									
5	TB	LSC Revise logical connectors and conjunctions.	30 mins	120	3	108									

REFLECTION

'The more that you read, the more things you will know. The more that you learn, the more places you will go.' - Dr. Seuss

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 11 - CAPS PG 65

HEADSTART WEEK 22

HELPFUL TIP: Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
									Date completed						
1	TB	W&P Write an argument: for and against a proposal/ motion. Create a table of the argument in the reading text. Focus on process writing, text structures and language features.	60 mins	125	8	111									
2	LP	W&P Lesson Plan Genre 2 Cycle 11	60 mins	LP	LP	LP									
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins												
4	LP	W&P Lesson Plan Genre 2 Cycle 11	60 mins	LP	LP	LP									
5	TB	LSC Logical connectors and conjunctions.	30 mins	121	4	109									

REFLECTION

'Tell me and I forget, teach me and I may remember, involve me and I learn.' - Benjamin Franklin

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 12 - CAPS PG 65										
HEADSTART WEEK 23										
HELPFUL TIP:		Remind learners to do their literature reading early in the week.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	L&S	Discuss an issue related to the literary text studied or a visual text.	60 mins	127,128	1,2	113			
2	TB	R&V	Intensive reading: introduction to issues. Focus on one identifying feature. Discuss its effectiveness.	60 mins	129,13	3	113,114			
3	LP	R&V	Lesson Plan Genre 2 Cycle 12	60 mins	LP	LP	LP			
4	LP	R&V	Lesson Plan Genre 2 Cycle 12	60 mins	LP	LP	LP			
5	TB	LSC	Verb tenses. Remedial grammar from learner's writing.	30 mins	131	4	114			
REFLECTION										
<i>'Success is the sum of small efforts repeated day in day out.' - Robert Collier</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 12 - CAPS PG 65

HEADSTART WEEK 24

HELPFUL TIP: Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class				
									Date completed				
1	TB	W&P Writing: reflective writing. Focus on process writing, text structures and language features.	60 mins	133,134	6	115,116							
2	LP	W&P Lesson Plan Genre 2 Cycle 12	60 mins	LP	LP	LP							
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins										
4	LP	W&P Lesson Plan Genre 2 Cycle 12	60 mins	LP	LP	LP							
5	TB	LSC Acronyms and abbreviations.	30 mins	132	5	115							

REFLECTION

Consistency creates habit and our habits shape our life.

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 13 - CAPS PG 65														
HEADSTART WEEK 25														
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>												
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	L&S	Formal prepared/researched speech. Peer assessment for listening practice (to promote extended reading and independent research).	60 mins	142,143	4,5,6	122							
2	TB	R&V	Intensive reading: mass media shorter texts e.g. notices, classified advertisements, brochures, obituaries. Compare register, style and voice with similar forms, e.g. letters.	60 mins	144,145	7	123							
3	LP	R&V	Lesson Plan Genre 2 Cycle 13	60 mins	LP	LP	LP							
4	LP	R&V	Lesson Plan Genre 2 Cycle 13	60 mins	LP	LP	LP							
5	TB	LSC	Linking prefixes and suffixes to root words.	30 mins	141	3	121							
REFLECTION														
<i>All teachers play a role in building the personal and social capabilities of students.</i>														
Your observations:					Your aims:									
					HOD/Subject Head:			Date:						

GRADE 11 ENGLISH - CYCLE 13 - CAPS PG 65

HEADSTART WEEK 26

HELPFUL TIP: Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
									Date completed						
1	TB	W&P Write a formal letter of enquiry in response to a notice, classified advertisement etc. Focus on process writing, text structures and language features.	60 mins	149	12	127									
2	LP	W&P Lesson Plan Genre 2 Cycle 13	60 mins	LP	LP	LP									
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins												
4	LP	W&P Lesson Plan Genre 2 Cycle 13	60 mins	LP	LP	LP									
5	TB	LSC Abbreviations commonly used in classified, advertisements, acronyms etc.	30 mins	145,146	8	124									

REFLECTION

'Great works are performed, not by strength, but by perseverance.' - Samuel Johnson

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 14 - CAPS PG 66														
HEADSTART WEEK 27														
HELPFUL TIP:		Remind learners to do their literature reading early in the week.												
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
												Date completed		
1	TB	L&S	Listen to enrichment text for pleasure/ appreciation, e.g. song, poetry reading, film, radio drama, play reading.	60 mins	151	2	129							
2	TB	R&V	Intensive reading: informative text. Read and answer questions.	60 mins	152,153	3	130							
3	LP	R&V	Lesson Plan Genre 2 Cycle 14	60 mins	LP	LP	LP							
4	LP	R&V	Lesson Plan Genre 2 Cycle 14	60 mins	LP	LP	LP							
5	TB	LSC	Image, symbol, literal and figurative meaning.	30 mins	157,158	5	132							
REFLECTION														
<i>'You're in charge of your mind. You can help it grow by using it in the right way.' - Carol Dweck</i>														
Your observations:						Your aims:								
						HOD/Subject Head:				Date:				

GRADE 11 ENGLISH - CYCLE 14 - CAPS PG 66

HEADSTART WEEK 28

HELPFUL TIP: Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
									Date completed						
1	TB	W&P Write a shorter text in response to a photograph or other image, e.g. diary entry. Focus on process writing, text structures and language features.	60 mins	159	7	133	9								
2	LP	W&P Lesson Plan Genre 2 Cycle 14	60 mins	LP	LP	LP									
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins												
4	LP	W&P Lesson Plan Genre 2 Cycle 14	60 mins	LP	LP	LP									
5	TB	LSC Modal verbs.	30 mins	160	8	134									

REFLECTION

The capacity to learn is a gift, the ability to learn is a skill, the willingness to learn is a skill.

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 15 - CAPS PG 66														
HEADSTART WEEK 29														
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>												
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
												Date completed		
1	TB	L&S	Prepared reading aloud of letters to the press.	60 mins	170,171	8	141							
2	TB	R&V	Intensive reading for critical language awareness, of letters to the press	60 mins	164,165	4	138							
3	LP	R&V	Lesson Plan Genre 2 Cycle 15	60 mins	LP	LP	LP							
4	LP	R&V	Lesson Plan Genre 2 Cycle 15	60 mins	LP	LP	LP							
5	TB	LSC	Denotation and connotation.	30 mins	166,167	5	139							
REFLECTION														
<i>A river cuts through rock, not because of its power, but because of its persistence.</i>														
Your observations:					Your aims:									
					HOD/Subject Head:			Date:						

GRADE 11 ENGLISH - CYCLE 15 - CAPS PG 66										
HEADSTART WEEK 30										
HELPFUL TIP:		<i>Use the blank activity and page blocks from day 3 below to help you record your lesson plan.</i>								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	W&P Write a letter to the press in response to reading text. Be aware of own position and attitude. Focus on process writing, text structures and language conventions.	60 mins	168,169	6,7	140,141				
2	LP	W&P Lesson Plan Genre 2 Cycle 15	60 mins	LP	LP	LP				
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins							
4	LP	W&P Lesson Plan Genre 2 Cycle 15	60 mins	LP	LP	LP				
5	TB	LSC Assumptions and implied meaning.	30 mins	163	3	137				
REFLECTION										
<i>Change your thoughts and you change the world.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

END OF TERM REFLECTION

1. Make a note of your thoughts about the following:

Was the learner's performance during the term what you had expected?

Which learners need particular support with EFAL?

What strategy can you put in place for them to catch up with the class?

2. Which specific areas did the learners struggle with the most?

How can you adjust your teaching to improve their understanding and performance in the future?

3. How did the NECT Lesson Plan programme help you teach literature?

4. Did you cover all the CAPS prescribed content for the term?

If not, what plan will you make to get back on track?

HOD/Subject head:

Date:

CLEVER ENGLISH ENGLISH FAL GRADE 11 2019 TERM 3

CAPS TRACKER

IMPORTANT NOTE:

Please choose 2 options for the **year** from the genres listed below. These choices cover the literature set works used in the lesson plans.

- Option 1 Drama
- Option 2 Novel
- Option 3 Short stories
- Option 4 Poetry

GENRE 1 runs from: Term 1, week 1 - Term 2, week 14
GENRE 2 runs from: Term 2, week 15 - Term 3, week 30

There is an option to run the two genres consecutively (recommended), or simultaneously in alternating cycles.

Note 1:

L&S = Listening and Speaking
R&V = Reading and viewing
W&P = Writing and Presenting
LSC = Language Structure and Conventions
ERP = Extended Reading Programme

Note 2:

Lesson plan lessons occur on the same days in every two week cycle.

Note 3:

There is a reminder at the beginning of each week to instruct students to prepare for the lesson plans before each class.

Note 4:

Remember to assign the relevant homework every day.

GRADE 11 ENGLISH - CYCLE 11 - CAPS PG 65**CLEVER WEEK 21****HELPFUL TIP:** *Remind learners to do their literature reading early in the week.*

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	L&S Panel discussion/interview.	60 mins	107,108	1	134								
2	TB	R&V Intensive reading. Discursive text which balances argument/discussion for and against. Identify and evaluate an argument.	60 mins	110	4,5	136								
3	LP	R&V Lesson Plan Genre 2 Cycle 11	60 mins	LP	LP	LP								
4	LP	R&V Lesson Plan Genre 2 Cycle 11	60 mins	LP	LP	LP								
5	TB	LSC Revise logical connectors and conjunctions.	30 mins	109	3	135,136								

REFLECTION*'The more that you read, the more things you will know. The more that you learn, the more places you will go.' - Dr. Seuss***Your observations:****Your aims:****HOD/Subject Head:****Date:**

GRADE 11 ENGLISH - CYCLE 11 - CAPS PG 65

CLEVER WEEK 22

HELPFUL TIP: Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
									Date completed						
1	TB	W&P Write an argument: for and against a proposal/ motion. Create a table of the argument in the reading text. Focus on process writing, text structures and language features.	60 mins	110	4,5	136									
2	LP	W&P Lesson Plan Genre 2 Cycle 11	60 mins	LP	LP	LP									
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins												
4	LP	W&P Lesson Plan Genre 2 Cycle 11	60 mins	LP	LP	LP									
5	TB	LSC Conjunctions revision.	30 mins	113	8,9	137,138									

REFLECTION

'Tell me and I forget, teach me and I may remember, involve me and I learn.' - Benjamin Franklin

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 12 - CAPS PG 65														
CLEVER WEEK 23														
HELPFUL TIP:		Remind learners to do their literature reading early in the week.												
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
												Date completed		
1	TB	L&S	Discuss an issue related to the literary text studied or a visual text.	60 mins	118,119	1,3	143,144							
2	TB	R&V	Intensive reading: introduction to issues. Focus on one identifying feature. Discuss it's effectiveness.	60 mins	120,121	5,6	145,146							
3	LP	R&V	Lesson Plan Genre 2 Cycle 12	60 mins	LP	LP	LP							
4	LP	R&V	Lesson Plan Genre 2 Cycle 12	60 mins	LP	LP	LP							
5	TB	LSC	Verb tenses. Remedial grammar from learner's writing.	30 mins	124	8	147							
REFLECTION														
<i>'Success is the sum of small efforts repeated day in day out.' - Robert Collier</i>														
Your observations:					Your aims:									
					HOD/Subject Head:			Date:						

GRADE 11 ENGLISH - CYCLE 12 - CAPS PG 65

CLEVER WEEK 24

HELPFUL TIP: Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
									Date completed						
1	TB	W&P Write a descriptive essay. Focus on process writing, text structures and language features.	60 mins	123,124	7	147									
2	LP	W&P Lesson Plan Genre 2 Cycle 12	60 mins	LP	LP	LP									
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins												
4	LP	W&P Lesson Plan Genre 2 Cycle 12	60 mins	LP	LP	LP									
5	TB	LSC Vocabulary related to reading text.	30 mins	127	-	149									

REFLECTION

Consistency creates habit and our habits shape our life.

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 13 - CAPS PG 65													
CLEVER WEEK 25													
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>											
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class				
									Date completed				
1	TB	L&S	Formal prepared/researched speech. Peer assessment for listening practice (to promote extended reading and independent research).	60 mins	129,13	1	154						
2	TB	R&V	Intensive reading: mass media shorter texts. Notices, classified advertisements, brochures, obituaries. Compare register, style and voice with similar forms, e.g. letters.	60 mins	130-132	2,4	155-157						
3	LP	R&V	Lesson Plan Genre 2 Cycle 13	60 mins	LP	LP	LP						
4	LP	R&V	Lesson Plan Genre 2 Cycle 13	60 mins	LP	LP	LP						
5	TB	LSC	Format related to writing.	30 mins	132-133	5	157						
REFLECTION													
<i>All teachers play a role in building the personal and social capabilities of students.</i>													
Your observations:					Your aims:								
					HOD/Subject Head:			Date:					

GRADE 11 ENGLISH - CYCLE 13 - CAPS PG 65

CLEVER WEEK 26

HELPFUL TIP: Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
									Date completed						
1	TB	W&P Write a formal letter of enquiry in response to a notice, classified advertisement etc. Focus on process writing, text structure and language features.	60 mins	131	3	156									
2	LP	W&P Lesson Plan Genre 2 Cycle 13	60 mins	LP	LP	LP									
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins												
4	LP	W&P Lesson Plan Genre 2 Cycle 13	60 mins	LP	LP	LP									
5	TB	LSC Abbreviations commonly used in classified, advertisements, acronyms etc.	30 mins	134,135	7	158									

REFLECTION

'Great works are performed, not by strength, but by perseverance.' - Samuel Johnson

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 14 - CAPS PG 66

CLEVER WEEK 27

HELPFUL TIP: *Remind learners to do their literature reading early in the week.*

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
									Date completed						
1	TB	L&S	Listen to enrichment text for pleasure/ appreciation, e.g. song, poetry reading, film, radio drama, play reading.	60 mins	139,14	1,2	164,165								
2	TB	R&V	Intensive reading: enrichment text e.g. fantasy, dream, science fiction in any medium.	60 mins	140,141	3,4	165,166								
3	LP	R&V	Lesson Plan Genre 2 Cycle 14	60 mins	LP	LP	LP								
4	LP	R&V	Lesson Plan Genre 2 Cycle 14	60 mins	LP	LP	LP								
5	TB	LSC	Image, symbol, literal and figurative meaning.	30 mins	142,143	5	166,167								

REFLECTION

'You're in charge of your mind. You can help it grow by using it in the right way.' - Carol Dweck

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 14 - CAPS PG 66

CLEVER WEEK 28

HELPFUL TIP: Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	W&P Write a shorter text in response to a photograph or other image, e.g. a poem, descriptive paragraph, diary entry. Focus on process writing, text structures and language features.	60 mins	143	6	168	9							
2	LP	W&P Lesson Plan Genre 2 Cycle 14	60 mins	LP	LP	LP								
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins											
4	LP	W&P Lesson Plan Genre 2 Cycle 14	60 mins	LP	LP	LP								
5	TB	LSC Vocabulary related to reading text.	30 mins	144	7	168,169								

REFLECTION

The capacity to learn is a gift, the ability to learn is a skill, the willingness to learn is a skill.

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 15 - CAPS PG 66										
CLEVER WEEK 29										
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	L&S	Prepared reading aloud of letters to the press.	60 mins	150-152	2	176,177			
2	TB	R&V	Intensive reading for critical language awareness, of letters to the pressIntensive reading. Evaluate the message.	60 mins	152,153	3,4,5	177,178			
3	LP	R&V	Lesson Plan Genre 2 Cycle 15	60 mins	LP	LP	LP			
4	LP	R&V	Lesson Plan Genre 2 Cycle 15	60 mins	LP	LP	LP			
5	TB	LSC	Denotation and connotation.	30 mins	154	8	179			
REFLECTION										
<i>A river cuts through rock, not because of its power, but because of its persistence.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 15 - CAPS PG 66

CLEVER WEEK 30

HELPFUL TIP: Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
									Date completed						
1	TB	W&P Write a letter to the press in response to reading text. Be aware of own position and attitude. Focus on process writing, text structures and language conventions.	60 mins	153	7	179									
2	LP	W&P Lesson Plan Genre 2 Cycle 15	60 mins	LP	LP	LP									
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins												
4	LP	W&P Lesson Plan Genre 2 Cycle 15	60 mins	LP	LP	LP									
5	TB	LSC Assumptions. Implied meaning.	30 mins	154,155	9,1	179,18									

REFLECTION

Change your thoughts and you change the world.

Your observations:

Your aims:

HOD/Subject Head:

Date:

END OF TERM REFLECTION

1. Make a note of your thoughts about the following:

Was the learner's performance during the term what you had expected?

Which learners need particular support with EFAL?

What strategy can you put in place for them to catch up with the class?

2. Which specific areas did the learners struggle with the most?

How can you adjust your teaching to improve their understanding and performance in the future?

3. How did the NECT Lesson Plan programme help you teach literature?

4. Did you cover all the CAPS prescribed content for the term?

If not, what plan will you make to get back on track?

HOD/Subject head:

Date:

PLATINUM ENGLISH FAL GRADE 11 2019 TERM 3

CAPS TRACKER

IMPORTANT NOTE:

Please choose 2 options for the **year** from the genres listed below. These choices cover the literature set works used in the lesson plans.

- Option 1 Drama
- Option 2 Novel
- Option 3 Short stories
- Option 4 Poetry

GENRE 1 runs from: Term 1, week 1 - Term 2, week 14
GENRE 2 runs from: Term 2, week 15 - Term 3, week 30

There is an option to run the two genres consecutively (recommended), or simultaneously in alternating cycles.

Note 1:

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R&V = Reading and viewing
W&P = Writing and Presenting
LSC = Language Structure and Conventions
ERP = Extended Reading Programme

Note 2:

Lesson plan lessons occur on the same days in every two week cycle.

Note 3:

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Note 4:

Remember to assign the relevant homework every day.

GRADE 11 ENGLISH - CYCLE 11 - CAPS PG 65

PLATINUM WEEK 21

HELPFUL TIP: *Remind learners to do their literature reading early in the week.*

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	L&S Role-play a panel discussion.	60 mins	136,137	1	80								
2	TB	R&V Intensive reading. Discursive text which balances argument/discussion for and against. Identify and evaluate an argument.	60 mins	137-141	2	80,81								
3	LP	R&V Lesson Plan Genre 2 Cycle 11	60 mins	LP	LP	LP								
4	LP	R&V Lesson Plan Genre 2 Cycle 11	60 mins	LP	LP	LP								
5	TB	LSC Revise logical connectors and conjunctions.	30 mins	143,144	3	83								

REFLECTION

'The more that you read, the more things you will know. The more that you learn, the more places you will go.' - Dr. Seuss

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 11 - CAPS PG 65

PLATINUM WEEK 22

HELPFUL TIP: Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	W&P Write an argument: for and against a proposal/ motion. Create a table of the argument in the reading text. Focus on process writing, text structures and language features.	60 mins	147,148	7,8	85,86								
2	LP	W&P Lesson Plan Genre 2 Cycle 11	60 mins	LP	LP	LP								
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins											
4	LP	W&P Lesson Plan Genre 2 Cycle 11	60 mins	LP	LP	LP								
5	TB	LSC Remedial grammar from learner's writing and performance in mid-year examinations. Vocabulary related to reading text.	30 mins	145,146	5	84								

REFLECTION

'Tell me and I forget, teach me and I may remember, involve me and I learn.' - Benjamin Franklin

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 12 - CAPS PG 65														
PLATINUM WEEK 23														
HELPFUL TIP:		Remind learners to do their literature reading early in the week.												
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
												Date completed		
1	TB	L&S	Give an unprepared speech about a poem.	60 mins	152,153	1	88	8						
2	TB	R&V	Intensive reading: identify and discuss plot in drama/novel/short story, imagery in a poem and how these relate to issues.	60 mins	153-157	2	89							
3	LP	R&V	Lesson Plan Genre 2 Cycle 12	60 mins	LP	LP	LP							
4	LP	R&V	Lesson Plan Genre 2 Cycle 12	60 mins	LP	LP	LP							
5	TB	LSC	Past tense and perfect past tense.	30 mins	158,159	3	89,9							
REFLECTION														
<i>'Success is the sum of small efforts repeated day in day out.' - Robert Collier</i>														
Your observations:					Your aims:									
					HOD/Subject Head:			Date:						

GRADE 11 ENGLISH - CYCLE 12 - CAPS PG 65

PLATINUM WEEK 24

HELPFUL TIP: Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	W&P Writing: reflective. Focus on process writing, text structures and language features.	60 mins	161,162	7	93								
2	LP	W&P Lesson Plan Genre 2 Cycle 12	60 mins	LP	LP	LP								
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins											
4	LP	W&P Lesson Plan Genre 2 Cycle 12	60 mins	LP	LP	LP								
5	TB	LSC Vocabulary related to reading text.	30 mins	160	5,6	92,93								

REFLECTION

Consistency creates habit and our habits shape our life.

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 13 - CAPS PG 65														
PLATINUM WEEK 26														
HELPFUL TIP:		Use the blank activity and page blocks from day 3 below to help you record your lesson plan.												
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
												Date completed		
1	TB	W&P	Write a notice or announcement. Focus on process writing, text structures and language features.	60 mins	172,173	4	99	9						
2	LP	W&P	Lesson Plan Genre 2 Cycle 13	60 mins	LP	LP	LP							
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins										
4	LP	W&P	Lesson Plan Genre 2 Cycle 13	60 mins	LP	LP	LP							
5	TB	LSC	Revise writing full sentences.	30 mins	174	5	99,1							
REFLECTION														
<i>'Great works are performed, not by strength, but by perseverance.' - Samuel Johnson</i>														
Your observations:					Your aims:									
					HOD/Subject Head:			Date:						

GRADE 11 ENGLISH - CYCLE 14 - CAPS PG 66															
PLATINUM WEEK 27															
HELPFUL TIP:		Remind learners to do their literature reading early in the week.													
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
												Date completed			
1	TB	L&S	Listen to enrichment text for pleasure/ appreciation, e.g. song, poetry reading, film, radio drama, play reading.	60 mins	180,181	1	103,104								
2	TB	R&V	Intensive reading: enrichment text, e.g. fantasy, dream, science fiction in any medium.	60 mins	181-184	2	104,105								
3	LP	R&V	Lesson Plan Genre 2 Cycle 14	60 mins	LP	LP	LP								
4	LP	R&V	Lesson Plan Genre 2 Cycle 14	60 mins	LP	LP	LP								
5	TB	LSC	Image, symbol, literal and figurative meaning.	30 mins	186	6	108								
REFLECTION															
<i>'You're in charge of your mind. You can help it grow by using it in the right way.' - Carol Dweck</i>															
Your observations:						Your aims:									
						HOD/Subject Head:				Date:					

GRADE 11 ENGLISH - CYCLE 14 - CAPS PG 66

PLATINUM WEEK 28

HELPFUL TIP: Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
									Date completed						
1	TB	W&P Write a shorter text in response to a photograph or other image, e.g. descriptive paragraph. Focus on process writing, text structures and language features.	60 mins	187,188	7	108,109									
2	LP	W&P Lesson Plan Genre 2 Cycle 14	60 mins	LP	LP	LP									
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins												
4	LP	W&P Lesson Plan Genre 2 Cycle 14	60 mins	LP	LP	LP									
5	TB	LSC Vocabulary related to reading text.	30 mins	185,186	3,4	106,107									

REFLECTION

The capacity to learn is a gift, the ability to learn is a skill, the willingness to learn is a skill.

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 15 - CAPS PG 66										
PLATINUM WEEK 29										
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	L&S	Prepared reading aloud of letters to the press.	60 mins	192-194	1	111,112	8		
2	TB	R&V	Intensive reading for critical language awareness, of letters to the press	60 mins	194-197	2	112,113			
3	LP	R&V	Lesson Plan Genre 2 Cycle 15	60 mins	LP	LP	LP			
4	LP	R&V	Lesson Plan Genre 2 Cycle 15	60 mins	LP	LP	LP			
5	TB	LSC	Denotation and connotation.	30 mins	199,2	3,4	114,115			
REFLECTION										
<i>A river cuts through rock, not because of its power, but because of its persistence.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 15 - CAPS PG 66

PLATINUM WEEK 30

HELPFUL TIP: Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
									Date completed						
1	TB	W&P Write a letter to the press in response to reading text. Be aware of own position and attitude. Focus on process writing, text structures and language conventions.	60 mins	203	7	116									
2	LP	W&P Lesson Plan Genre 2 Cycle 15	60 mins	LP	LP	LP									
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins												
4	LP	W&P Lesson Plan Genre 2 Cycle 15	60 mins	LP	LP	LP									
5	TB	LSC Remedial grammar.	30 mins	202,203	6	116									

REFLECTION

Change your thoughts and you change the world.

Your observations:

Your aims:

HOD/Subject Head:

Date:

END OF TERM REFLECTION

1. Make a note of your thoughts about the following:

Was the learner's performance during the term what you had expected?

Which learners need particular support with EFAL?

What strategy can you put in place for them to catch up with the class?

2. Which specific areas did the learners struggle with the most?

How can you adjust your teaching to improve their understanding and performance in the future?

3. How did the NECT Lesson Plan programme help you teach literature?

4. Did you cover all the CAPS prescribed content for the term?

If not, what plan will you make to get back on track?

HOD/Subject head:

Date:

SOLUTIONS FOR ALL ENGLISH FAL GRADE 11 2019 TERM 3

CAPS TRACKER

IMPORTANT NOTE:

Please choose 2 options for the **year** from the genres listed below. These choices cover the literature set works used in the lesson plans.

- Option 1 Drama
- Option 2 Novel
- Option 3 Short stories
- Option 4 Poetry

GENRE 1 runs from: Term 1, week 1 - Term 2, week 14
GENRE 2 runs from: Term 2, week 15 - Term 3, week 30

There is an option to run the two genres consecutively (recommended), or simultaneously in alternating cycles.

Note 1:

L&S = Listening and Speaking
R&V = Reading and viewing
W&P = Writing and Presenting
LSC = Language Structure and Conventions
ERP = Extended Reading Programme

Note 2:

Lesson plan lessons occur on the same days in every two week cycle.

Note 3:

There is a reminder at the beginning of each week to instruct students to prepare for the lesson plans before each class.

Note 4:

Remember to assign the relevant homework every day.

GRADE 11 ENGLISH - CYCLE 11 - CAPS PG 65

SOLUTIONS FOR ALL WEEK 21

HELPFUL TIP: *Remind learners to do their literature reading early in the week.*

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
									Date completed						
1	TB	L&S Panel discussion of issues related to literary text.	60 mins	154-156	1	78-80									
2	TB	R&V Read for summary. Discursive text which balances argument/discussion for and against.	60 mins	161,162	4	82									
3	LP	R&V Lesson Plan Genre 2 Cycle 11	60 mins	LP	LP	LP									
4	LP	R&V Lesson Plan Genre 2 Cycle 11	60 mins	LP	LP	LP									
5	TB	LSC Stereotypes and generalisations.	30 mins	158	2	80,81									

REFLECTION

'The more that you read, the more things you will know. The more that you learn, the more places you will go' - Dr. Seuss

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 11 - CAPS PG 65

SOLUTIONS FOR ALL WEEK 22

HELPFUL TIP: Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
									Date completed						
1	TB	W&P Write an argument: for and against a proposal/ motion. Create a table of the argument in the reading text. Focus on process writing, text structures and language features.	60 mins	163	5	83									
2	LP	W&P Lesson Plan Genre 2 Cycle 11	60 mins	LP	LP	LP									
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins												
4	LP	W&P Lesson Plan Genre 2 Cycle 11	60 mins	LP	LP	LP									
5	TB	LSC Remedial grammar from learner's writing and language papers in the mid-year examinations. Vocabulary related to the reading texts.	30 mins	154,155	-	81									

REFLECTION

'Tell me and I forget, teach me and I may remember, involve me and I learn.' - Benjamin Franklin

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 12 - CAPS PG 65										
SOLUTIONS FOR ALL WEEK 23										
HELPFUL TIP:		Remind learners to do their literature reading early in the week.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	L&S	Discuss an issue related to the literary text studied or a visual text.	60 mins	178	1	90,91			
2	TB	R&V	Intensive reading. Identify and discuss plot in drama/novel/short story.	60 mins	187,188	5	94,95			
3	LP	R&V	Lesson Plan Genre 2 Cycle 12	60 mins	LP	LP	LP			
4	LP	R&V	Lesson Plan Genre 2 Cycle 12	60 mins	LP	LP	LP			
5	TB	LSC	Figurative language. Vocabulary related to the reading text.	30 mins	182,183	3	92			
REFLECTION										
<i>'Success is the sum of small efforts repeated day in day out.' - Robert Collier</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 12 - CAPS PG 65

SOLUTIONS FOR ALL WEEK 24

HELPFUL TIP: Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	W&P Writing a short text in response to a visual text. Focus on process writing, text structures and language features.	60 mins	180,181	2	91,92								
2	LP	W&P Lesson Plan Genre 2 Cycle 12	60 mins	LP	LP	LP								
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins											
4	LP	W&P Lesson Plan Genre 2 Cycle 12	60 mins	LP	LP	LP								
5	TB	LSC Vocabulary related to reading text.	30 mins	179	-	90								

REFLECTION

Consistency creates habit and our habits shape our life.

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 13 - CAPS PG 65													
SOLUTIONS FOR ALL WEEK 25													
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>											
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class				
									Date completed				
1	TB	L&S	Formal prepared/researched speech. Peer assessment for listening practice (to promote extended reading and independent research).	60 mins	172,173	4	88						
2	TB	R&V	Intensive reading. Mass media shorter texts: obituaries. Compare register, style and voice with similar forms, e.g. letters.	60 mins	171,172	3	87,88						
3	LP	R&V	Lesson Plan Genre 2 Cycle 13	60 mins	LP	LP	LP						
4	LP	R&V	Lesson Plan Genre 2 Cycle 13	60 mins	LP	LP	LP						
5	TB	LSC	Abbreviations commonly used in classified, advertisements, acronyms, etc.	30 mins	168,169	2	86,87						
REFLECTION													
<i>All teachers play a role in building the personal and social capabilities of students.</i>													
Your observations:					Your aims:								
					HOD/Subject Head:								
					Date:								

GRADE 11 ENGLISH - CYCLE 13 - CAPS PG 65													
SOLUTIONS FOR ALL WEEK 26													
HELPFUL TIP:		Use the blank activity and page blocks from day 3 below to help you record your lesson plan.											
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class				
									Date completed				
1	TB	W&P	Write a formal letter of enquiry in response to a notice, classified advertisement etc. Focus on process writing, text structure and language features.	60 mins	173-175	5	88						
2	LP	W&P	Lesson Plan Genre 2 Cycle 13	60 mins	LP	LP	LP						
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins									
4	LP	W&P	Lesson Plan Genre 2 Cycle 13	60 mins	LP	LP	LP						
5	TB	LSC	Vocabulary related to reading text.	30 mins	166	-	85						
REFLECTION													
<i>'Great works are performed, not by strength, but by perseverance.' - Samuel Johnson</i>													
Your observations:					Your aims:								
					HOD/Subject Head:			Date:					

GRADE 11 ENGLISH - CYCLE 14 - CAPS PG 66														
SOLUTIONS FOR ALL WEEK 27														
HELPFUL TIP:		Remind learners to do their literature reading early in the week.												
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
												Date completed		
1	TB	L&S	Listen to enrichment text for pleasure/ appreciation.	60 mins	205,206	1	106,107							
2	TB	R&V	Intensive reading for critical awareness.	60 mins	209	2	108,109							
3	LP	R&V	Lesson Plan Genre 2 Cycle 14	60 mins	LP	LP	LP							
4	LP	R&V	Lesson Plan Genre 2 Cycle 14	60 mins	LP	LP	LP							
5	TB	LSC	Stereotyping and bias.	30 mins	211	3	110							
REFLECTION														
<i>'You're in charge of your mind. You can help it grow by using it in the right way.' - Carol Dweck</i>														
Your observations:						Your aims:								
						HOD/Subject Head:				Date:				

GRADE 11 ENGLISH - CYCLE 14 - CAPS PG 66

SOLUTIONS FOR ALL WEEK 28

HELPFUL TIP: Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
									Date completed						
1	TB	W&P Write a shorter text removing bias and prejudice. Focus on process writing, text structures and language features.	60 mins	213,214	5	111									
2	LP	W&P Lesson Plan Genre 2 Cycle 14	60 mins	LP	LP	LP									
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins												
4	LP	W&P Lesson Plan Genre 2 Cycle 14	60 mins	LP	LP	LP									
5	TB	LSC Active and passive voice.	30 mins	212,213	4	110									

REFLECTION

The capacity to learn is a gift, the ability to learn is a skill, the willingness to learn is a skill.

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 15 - CAPS PG 66														
SOLUTIONS FOR ALL WEEK 29														
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>												
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
												Date completed		
1	TB	L&S	Prepared reading aloud of letters to the press.	60 mins	198,199	3	102							
2	TB	R&V	Intensive reading for critical language awareness, of letters to the press	60 mins	193-197	1,2	99-101							
3	LP	R&V	Lesson Plan Genre 2 Cycle 15	60 mins	LP	LP	LP							
4	LP	R&V	Lesson Plan Genre 2 Cycle 15	60 mins	LP	LP	LP							
5	TB	LSC	Denotation and connotation.	30 mins	192	-	98							
REFLECTION														
<i>A river cuts through rock, not because of its power, but because of its persistence.</i>														
Your observations:					Your aims:									
					HOD/Subject Head:			Date:						

GRADE 11 ENGLISH - CYCLE 15 - CAPS PG 66

SOLUTIONS FOR ALL WEEK 30

HELPFUL TIP: Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
									Date completed						
1	TB	W&P Write a letter to the press in response to reading text. Be aware of own position and attitude. Focus on process writing, text structures and language conventions.	60 mins	202	5	103,104									
2	LP	W&P Lesson Plan Genre 2 Cycle 15	60 mins	LP	LP	LP									
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins												
4	LP	W&P Lesson Plan Genre 2 Cycle 15	60 mins	LP	LP	LP									
5	TB	LSC Assumptions. Implied meaning.	30 mins	200,201	4	102,103									

REFLECTION

Change your thoughts and you change the world.

Your observations:

Your aims:

HOD/Subject Head:

Date:

END OF TERM REFLECTION

1. Make a note of your thoughts about the following:

Was the learner's performance during the term what you had expected?

Which learners need particular support with EFAL?

What strategy can you put in place for them to catch up with the class?

2. Which specific areas did the learners struggle with the most?

How can you adjust your teaching to improve their understanding and performance in the future?

3. How did the NECT Lesson Plan programme help you teach literature?

4. Did you cover all the CAPS prescribed content for the term?

If not, what plan will you make to get back on track?

HOD/Subject head:

Date:

VIA AFRIKA ENGLISH FAL GRADE 11 2019 TERM 3

CAPS TRACKER

IMPORTANT NOTE:

Please choose 2 options for the **year** from the genres listed below. These choices cover the literature set works used in the lesson plans.

- Option 1 Drama
- Option 2 Novel
- Option 3 Short stories
- Option 4 Poetry

GENRE 1 runs from: Term 1, week 1 - Term 2, week 14
GENRE 2 runs from: Term 2, week 15 - Term 3, week 30

There is an option to run the two genres consecutively (recommended), or simultaneously in alternating cycles.

Note 1:

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R&V = Reading and viewing
W&P = Writing and Presenting
LSC = Language Structure and Conventions
ERP = Extended Reading Programme

Note 2:

Lesson plan lessons occur on the same days in every two week cycle.

Note 3:

There is a reminder at the beginning of each week to instruct students to prepare for the lesson plans before each class.

Note 4:

Remember to assign the relevant homework every day.

GRADE 11 ENGLISH - CYCLE 11 - CAPS PG 74

VIA AFRIKA WEEK 21

HELPFUL TIP: *Remind learners to do their literature reading early in the week.*

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	L&S Panel discussion/interview.	60 mins	131	2	130								
2	TB	R&V Read for summary. Discursive text which balances argument/discussion for and against.	60 mins	128-130	1	129								
3	LP	R&V Lesson Plan Genre 2 Cycle 11	60 mins	LP	LP	LP								
4	LP	R&V Lesson Plan Genre 2 Cycle 11	60 mins	LP	LP	LP								
5	TB	LSC Revise logical connectors and conjunctions.	30 mins	133	5,6	134								

REFLECTION

'The more that you read, the more things you will know. The more that you learn, the more places you will go.' - Dr. Seuss

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 11 - CAPS PG 74

VIA AFRIKA WEEK 22

HELPFUL TIP: Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
									Date completed						
1	TB	W&P Write an argument: for and against a proposal/ motion. Create a table of the argument in the reading text. Focus on process writing, text structures and language features.	60 mins	131,132	3,4	131-133									
2	LP	W&P Lesson Plan Genre 2 Cycle 11	60 mins	LP	LP	LP									
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins												
4	LP	W&P Lesson Plan Genre 2 Cycle 11	60 mins	LP	LP	LP									
5	TB	LSC Remedial grammar from learner's writing and language papers in the mid-year examinations.	30 mins	133	7	134-135									

REFLECTION

'Tell me and I forget, teach me and I may remember, involve me and I learn.' - Benjamin Franklin

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 12 - CAPS PG 74														
VIA AFRIKA WEEK 23														
HELPFUL TIP:		Remind learners to do their literature reading early in the week.												
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
												Date completed		
1	TB	L&S	Discuss an issue related to the literary text studied or a visual text.	60 mins	139	2	140							
2	TB	R&V	Intensive reading. Identify and discuss plot in drama/novel/short story.	60 mins	134-137	-	139	10						
3	LP	R&V	Lesson Plan Genre 2 Cycle 12	60 mins	LP	LP	LP							
4	LP	R&V	Lesson Plan Genre 2 Cycle 12	60 mins	LP	LP	LP							
5	TB	LSC	Verb tenses. Build vocabulary.	30 mins	143	4,5	141							
REFLECTION														
<i>'Success is the sum of small efforts repeated day in day out.' - Robert Collier</i>														
Your observations:					Your aims:									
					HOD/Subject Head:			Date:						

GRADE 11 ENGLISH - CYCLE 12 - CAPS PG 74

VIA AFRIKA WEEK 24

HELPFUL TIP: Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	W&P Writing: descriptive writing. Focus on process writing, text structures and language features.	60 mins	141	3	140								
2	LP	W&P Lesson Plan Genre 2 Cycle 12	60 mins	LP	LP	LP								
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins											
4	LP	W&P Lesson Plan Genre 2 Cycle 12	60 mins	LP	LP	LP								
5	TB	LSC Vocabulary related to reading text and research project.	30 mins	134	-	137								

REFLECTION

Consistency creates habit and our habits shape our life.

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 13 - CAPS PG 74													
VIA AFRIKA WEEK 25													
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>											
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class				
									Date completed				
1	TB	L&S	Formal prepared/researched speech. Peer assessment for listening practice (to promote extended reading and independent research).	60 mins	149,15	3	146						
2	TB	R&V	Intensive reading: mass media shorter texts e.g. notices, classified advertisements, brochures, obituaries. Compare register, style and voice with similar forms, e.g. letters.	60 mins	148	2	145						
3	LP	R&V	Lesson Plan Genre 2 Cycle 13	60 mins	LP	LP	LP						
4	LP	R&V	Lesson Plan Genre 2 Cycle 13	60 mins	LP	LP	LP						
5	TB	LSC	Format related to writing. Abbreviations commonly used in classified advertisements, acronyms etc.	30 mins	152,153	6	148						
REFLECTION													
<i>All teachers play a role in building the personal and social capabilities of students.</i>													
Your observations:					Your aims:								
					HOD/Subject Head:			Date:					

GRADE 11 ENGLISH - CYCLE 13 - CAPS PG 74

VIA AFRIKA WEEK 26

HELPFUL TIP: Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	W&P Write a notice or announcement. Write a formal letter of enquiry in response to a notice, classified advertisement etc.	60 mins	151	4,5	147								
2	LP	W&P Lesson Plan Genre 2 Cycle 13	60 mins	LP	LP	LP								
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins											
4	LP	W&P Lesson Plan Genre 2 Cycle 13	60 mins	LP	LP	LP								
5	TB	LSC Remedial grammar from learner's writing.	30 mins	153	7	148								

REFLECTION

'Great works are performed, not by strength, but by perseverance.' - Samuel Johnson

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 14 - CAPS PG 75															
VIA AFRIKA WEEK 27															
HELPFUL TIP:		Remind learners to do their literature reading early in the week.													
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
												Date completed			
1	TB	L&S	Listen to enrichment text for pleasure/ appreciation, e.g. song, poetry reading, film, radio drama, play reading.	60 mins	160,161	3	153								
2	TB	R&V	Intensive reading: creating character in a novel, short story or drama. Enrichment text e.g. fantasy, dream, science fiction in any medium.	60 mins	154-159	1,2	152,153								
3	LP	R&V	Lesson Plan Genre 2 Cycle 14	60 mins	LP	LP	LP								
4	LP	R&V	Lesson Plan Genre 2 Cycle 14	60 mins	LP	LP	LP								
5	TB	LSC	Image, symbol, literal and figurative meaning.	30 mins	161-163	4	154,155								
REFLECTION															
<i>'You're in charge of your mind. You can help it grow by using it in the right way.' - Carol Dweck</i>															
Your observations:						Your aims:									
											HOD/Subject Head:				Date:

GRADE 11 ENGLISH - CYCLE 14 - CAPS PG 75

VIA AFRIKA WEEK 28

HELPFUL TIP: Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	W&P Write a shorter text in response to a photograph or other image, e.g. descriptive paragraph. Focus on process writing, text structures and language features.	60 mins	161	-	154	9							
2	LP	W&P Lesson Plan Genre 2 Cycle 14	60 mins	LP	LP	LP								
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins											
4	LP	W&P Lesson Plan Genre 2 Cycle 14	60 mins	LP	LP	LP								
5	TB	LSC Vocabulary related to the reading text.	30 mins	163	5	155								

REFLECTION

The capacity to learn is a gift, the ability to learn is a skill, the willingness to learn is a skill.

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 15 - CAPS PG 75

VIA AFRIKA WEEK 29

HELPFUL TIP: *Remind learners to do their literature reading early in the week.*

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	L&S Prepared reading aloud of letters to the press.	60 mins	168-170	-	160,161	8							
2	TB	R&V Intensive reading for critical language awareness, of letters to the press	60 mins	170-172	2,3	161,162								
3	LP	R&V Lesson Plan Genre 2 Cycle 15	60 mins	LP	LP	LP								
4	LP	R&V Lesson Plan Genre 2 Cycle 15	60 mins	LP	LP	LP								
5	TB	LSC Denotation and connotation.	30 mins	174,175	5	163								

REFLECTION

A river cuts through rock, not because of its power, but because of its persistence.

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 15 - CAPS PG 75

VIA AFRIKA WEEK 30

HELPFUL TIP: Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	W&P Write a letter to the press in response to reading text. Be aware of own position and attitude. Focus on process writing, text structures and language features.	60 mins	172,173	4	162								
2	LP	W&P Lesson Plan Genre 2 Cycle 15	60 mins	LP	LP	LP								
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins											
4	LP	W&P Lesson Plan Genre 2 Cycle 15	60 mins	LP	LP	LP								
5	TB	LSC Assumptions and implied meaning. Remedial grammar from learner's writing.	30 mins	176,177	6,7	164								

REFLECTION

Change your thoughts and you change the world.

Your observations:

Your aims:

HOD/Subject Head:

Date:

END OF TERM REFLECTION

1. Make a note of your thoughts about the following:

Was the learner's performance during the term what you had expected?

Which learners need particular support with EFAL?

What strategy can you put in place for them to catch up with the class?

2. Which specific areas did the learners struggle with the most?

How can you adjust your teaching to improve their understanding and performance in the future?

3. How did the NECT Lesson Plan programme help you teach literature?

4. Did you cover all the CAPS prescribed content for the term?

If not, what plan will you make to get back on track?

HOD/Subject head:

Date:

**STUDY AND MASTER
ENGLISH FAL
GRADE 11
2019 TERM 3**

**CAPS
TRACKER**

IMPORTANT NOTE:

Please choose 2 options for the **year** from the genres listed below. These choices cover the literature set works used in the lesson plans.

- Option 1** **Drama**
- Option 2** **Novel**
- Option 3** **Short stories**
- Option 4** **Poetry**

GENRE 1 runs from: Term 1, week 1 - Term 2, week 14
GENRE 2 runs from: Term 2, week 15 - Term 3, week 30

There is an option to run the two genres consecutively (recommended), or simultaneously in alternating cycles.

Note 1:

- L&S** = Listening and Speaking
- R&V** = Reading and viewing
- W&P** = Writing and Presenting
- LSC** = Language Structure and Conventions
- ERP** = Extended Reading Programme

Note 2:

Lesson plan lessons occur on the same days in every two week cycle.

Note 3:

There is a reminder at the beginning of each week to instruct students to prepare for the lesson plans before each class.

Note 4:

Remember to assign the relevant homework every day.

GRADE 11 ENGLISH - CYCLE 11 - CAPS PG 65

STUDY AND MASTER WEEK 21

HELPFUL TIP: *Remind learners to do their literature reading early in the week.*

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	L&S Panel discussion/interview.	60 mins	174-176	80	130								
2	TB	R&V Intensive reading. Discursive text which balances argument/discussion for and against. Identify and evaluate an argument.	60 mins	176,177	81	131-133								
3	LP	R&V Lesson Plan Genre 2 Cycle 11	60 mins	LP	LP	LP								
4	LP	R&V Lesson Plan Genre 2 Cycle 11	60 mins	LP	LP	LP								
5	TB	LSC Revise logical connectors and conjunctions.	30 mins	178,179	82	133								

REFLECTION

'The more that you read, the more things you will know. The more that you learn, the more places you will go.' - Dr. Seuss

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 11 - CAPS PG 65

STUDY AND MASTER WEEK 22

HELPFUL TIP: Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	W&P Write an argument: for and against a proposal/ motion. Create a table of the argument in the reading text. Focus on process writing, text structures and language features.	60 mins	182-185	86,87	141-143								
2	LP	W&P Lesson Plan Genre 2 Cycle 11	60 mins	LP	LP	LP								
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins											
4	LP	W&P Lesson Plan Genre 2 Cycle 11	60 mins	LP	LP	LP								
5	TB	LSC Remedial grammar from learner's writing and performance in mid-year examinations. Vocabulary related to reading text.	30 mins	186	88	143								

REFLECTION

'Tell me and I forget, teach me and I may remember, involve me and I learn.' - Benjamin Franklin

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 12 - CAPS PG 65										
STUDY AND MASTER WEEK 23										
HELPFUL TIP:		Remind learners to do their literature reading early in the week.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	L&S	Discuss an issue related to the literary text studied or a visual text.	60 mins	187-189	89,9	145-147			
2	TB	R&V	Intensive reading: introduction to issues. Focus on one identifying feature. Discuss it's effectiveness.	60 mins	196-200	94	152-154			
3	LP	R&V	Lesson Plan Genre 2 Cycle 12	60 mins	LP	LP	LP			
4	LP	R&V	Lesson Plan Genre 2 Cycle 12	60 mins	LP	LP	LP			
5	TB	LSC	Click,s. Vocabulary related to the reading text.	30 mins	193,194	92	150,151			
REFLECTION										
<i>'Success is the sum of small efforts repeated day in day out.' - Robert Collier</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 11 ENGLISH - CYCLE 12 - CAPS PG 65

STUDY AND MASTER WEEK 24

HELPFUL TIP: Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
									Date completed						
1	TB	W&P Writing: descriptive or narrative essays. Focus on process writing, text structures and language features.	60 mins	194,195	93	151									
2	LP	W&P Lesson Plan Genre 2 Cycle 12	60 mins	LP	LP	LP									
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins												
4	LP	W&P Lesson Plan Genre 2 Cycle 12	60 mins	LP	LP	LP									
5	TB	LSC Verb tenses. Remedial grammar from learner's writing.	30 mins	203,204	96	154,155									

REFLECTION

Consistency creates habit and our habits shape our life.

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 13 - CAPS PG 65														
STUDY AND MASTER WEEK 25														
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>												
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
												Date completed		
1	TB	L&S	Formal prepared/researched speech. Peer assessment for listening practice (to promote extended reading and independent research).	60 mins	206,208	99	161,163							
2	TB	R&V	Intensive reading: mass media shorter texts e.g. notices, classified advertisements, brochures, obituaries. Compare register, style and voice with similar forms, e.g. letters.	60 mins	209,21	100	164,165							
3	LP	R&V	Lesson Plan Genre 2 Cycle 13	60 mins	LP	LP	LP							
4	LP	R&V	Lesson Plan Genre 2 Cycle 13	60 mins	LP	LP	LP							
5	TB	LSC	Abbreviations commonly used in classified advertisements, acronyms etc.	30 mins	212,213	101	165,166							
REFLECTION														
<i>All teachers play a role in building the personal and social capabilities of students.</i>														
Your observations:					Your aims:									
					HOD/Subject Head:			Date:						

GRADE 11 ENGLISH - CYCLE 13 - CAPS PG 65														
STUDY AND MASTER WEEK 26														
HELPFUL TIP:		Use the blank activity and page blocks from day 3 below to help you record your lesson plan.												
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	W&P	Write a formal letter of enquiry in response to a notice, classified advertisement etc. Focus on process writing, text structure and language features.	60 mins	217,218	105	169							
2	LP	W&P	Lesson Plan Genre 2 Cycle 13	60 mins	LP	LP	LP							
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins										
4	LP	W&P	Lesson Plan Genre 2 Cycle 13	60 mins	LP	LP	LP							
5	TB	LSC	Remedial grammar from learner's writing.	30 mins	219,22	106	172,173							
REFLECTION														
<i>'Great works are performed, not by strength, but by perseverance.' - Samuel Johnson</i>														
Your observations:					Your aims:									
					HOD/Subject Head:			Date:						

GRADE 11 ENGLISH - CYCLE 14 - CAPS PG 66														
STUDY AND MASTER WEEK 27														
HELPFUL TIP:		Remind learners to do their literature reading early in the week.												
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
												Date completed		
1	TB	L&S	Listen to enrichment text for pleasure/ appreciation, e.g. song, poetry reading, film, radio drama, play reading.	60 mins	220,221	107	174,175							
2	TB	R&V	Intensive reading: creating character in a novel, short story or drama, rhetorical devices in a poem. Enrichment text e.g. fantasy, dream, science fiction in any medium.	60 mins	223-225	109	176,177							
3	LP	R&V	Lesson Plan Genre 2 Cycle 14	60 mins	LP	LP	LP							
4	LP	R&V	Lesson Plan Genre 2 Cycle 14	60 mins	LP	LP	LP							
5	TB	LSC	Image, symbol, literal and figurative meaning.	30 mins	221,222	108	175,176							
REFLECTION														
<i>'You're in charge of your mind. You can help it grow by using it in the right way.' - Carol Dweck</i>														
Your observations:						Your aims:								
						HOD/Subject Head:			Date:					

GRADE 11 ENGLISH - CYCLE 14 - CAPS PG 66													
STUDY AND MASTER WEEK 28													
HELPFUL TIP:		Use the blank activity and page blocks from day 3 below to help you record your lesson plan.											
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class				
									Date completed				
1	TB	W&P Write a shorter text in response to a photograph or other image, e.g. a poem, descriptive paragraph, diary entry. Focus on process writing, text structures and language features.	60 mins	225-233	10,13	178-181	9						
2	LP	W&P Lesson Plan Genre 2 Cycle 14	60 mins	LP	LP	LP							
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins										
4	LP	W&P Lesson Plan Genre 2 Cycle 14	60 mins	LP	LP	LP							
5	TB	LSC Vocabulary related to reading text.	30 mins	233	114	181,182							
REFLECTION													
<i>The capacity to learn is a gift, the ability to learn is a skill, the willingness to learn is a skill.</i>													
Your observations:					Your aims:								
					HOD/Subject Head:			Date:					

GRADE 11 ENGLISH - CYCLE 15 - CAPS PG 66

STUDY AND MASTER WEEK 29

HELPFUL TIP: *Remind learners to do their literature reading early in the week.*

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	L&S Prepared reading aloud of letters to the press.	60 mins	234,235	115	183,184								
2	TB	R&V Intensive reading for critical language awareness, of letters to the press	60 mins	235,236	116	184,185								
3	LP	R&V Lesson Plan Genre 2 Cycle 15	60 mins	LP	LP	LP								
4	LP	R&V Lesson Plan Genre 2 Cycle 15	60 mins	LP	LP	LP								
5	TB	LSC Denotation and connotation.	30 mins	237,238	117	188,189								

REFLECTION

A river cuts through rock, not because of its power, but because of its persistence.

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 11 ENGLISH - CYCLE 15 - CAPS PG 66

STUDY AND MASTER WEEK 30

HELPFUL TIP: Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
									Date completed						
1	TB	W&P Write a letter to the press in response to reading text. Be aware of own position and attitude. Focus on process writing, text structures and language conventions.	60 mins	239,24	118	189,19									
2	LP	W&P Lesson Plan Genre 2 Cycle 15	60 mins	LP	LP	LP									
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins												
4	LP	W&P Lesson Plan Genre 2 Cycle 15	60 mins	LP	LP	LP									
5	TB	LSC Assumptions. Implied meaning.	30 mins	240,241	119	190,191									

REFLECTION

Change your thoughts and you change the world.

Your observations:

Your aims:

HOD/Subject Head:

Date:

END OF TERM REFLECTION

1. Make a note of your thoughts about the following:

Was the learner's performance during the term what you had expected?

Which learners need particular support with EFAL?

What strategy can you put in place for them to catch up with the class?

2. Which specific areas did the learners struggle with the most?

How can you adjust your teaching to improve their understanding and performance in the future?

3. How did the NECT Lesson Plan programme help you teach literature?

4. Did you cover all the CAPS prescribed content for the term?

If not, what plan will you make to get back on track?

HOD/Subject head:

Date: